

23 January 2025
EMA/30411/2025
European Medicines Agency

European Medicines Agency's Data Protection Notice

For conducting surveys via EUSurvey

All personal data provided within this questionnaire will be processed in accordance with Regulation (EU) 2018/1725 on the protection of individuals regarding the processing of personal data by the Union institutions and bodies on the free movement of such data.

This data protection statement provides details on how the European Medicines Agency (hereinafter 'the Agency' or 'EMA'), in its capacity as data controller, will process the information that you have given in your questionnaire.

For the collection of data in this Survey, EMA relies on the EU Survey external system. For more information on how EU Survey processes personal data, please see:

<https://ec.europa.eu/eusurvey/home/privacystatement>

1. Who is responsible for processing your data?

The EMA is responsible for the parametrisation and content of EUSurvey and for the processing of personal data collected via the survey. Internally, the Head of Division/Task Force organising the survey is appointed as 'Internal Controller' to ensure the lawful conduct of this processing operation. The contact details of the Internal Controller can be obtained from the survey organiser.

The European Commission (EC DG-DIGIT) is the processor for the web-based interface of the survey and the hosting of survey data and any submitted responses.

The EC- DIGIT is responsible for the processing of personal data collected and processed for traffic statistics and analytics via Europa Analytics, the corporate service that monitors and evaluates the effectiveness and efficiency of the EC's websites on Europa. The allocation of respective roles, responsibilities, and practical arrangements between controller and processor can be found in the [Data Processing Agreement](#).

EMA may engage with additional third parties to process data on behalf of the Agency. Further information can be obtained from the survey organiser.

2. Purpose of this data processing

The purpose of the present data processing activity is to collect the views of stakeholders and/or concerned individuals in relation to the particular subject-matter of the survey.

2.1. Personal data concerned

The Agency may collect the personal data in this questionnaire, namely:

- Full name
- Job title and place of employment
- Contact details
- IP address
- Your view on the topics concerned
- Language chosen for drafting the reply
- Country of residence
- Session "cookies" The EC running the EU Survey tool uses session "cookies" in order to ensure communication between the user (you) and the server. Therefore, your browser must be configured to accept "cookies" to participate in the survey. The cookies used will disappear once you have terminated the session.'
- EUSurvey may save the email address of the EU Login account, if applicable.

Please do not reveal any other personal data in the free text fields.

2.2. Legal basis of the processing

When you submit this questionnaire, you consent that EMA will process your personal data provided in the response to the survey as explained in this data protection notice, in accordance with Article 5(1)(d) of Regulation 2018/1725. You may also withdraw your consent later at any time. However, this will not affect the lawfulness of any data processing carried out before your consent is withdrawn.

2.3. Transfer of personal data outside of EU

N/A

3. How long do we keep your data?

If you complete and send this questionnaire, your personal data will be kept in EUSurvey until the end of the response period. After this, the replies to the survey will be securely stored in the Agency's record management system the results have been completely analysed and utilised. Your personal data will be deleted at the latest 12 months after the questionnaire was submitted.

4. Who has access to your information and to whom is it disclosed?

Access to the replies to the EMA survey is secured in EUSurvey and in the EMA records management system and accessed only by authorised staff.

The replies are recorded in a secured and protected database hosted by the Data Centre of the EC, the operations of which abide by the EC's security decisions and provisions established by the Directorate of Security for this kind of servers and services. The database is not accessible from outside the EC.

Data collected in this questionnaire will not be published, but aggregated survey results may be shared with third parties.

The Agency will not transfer any personal data to third parties, save the case when the Court of Justice of the EU or the European Ombudsman would require such transfer in the framework of their duties. This is without prejudice to Regulation (EC) 1049/2001 regarding public access to documents.

5. Your data protection rights

As data subject (i.e. the individual whose personal data is processed), you have a number of rights:

- **Right to be informed** – This Data Protection Notice provides information on how EMA collects and uses your personal data. Requests for other information regarding the processing may also be directed to the Internal Controller.
- **Right to access** – You have the right to access your personal data. You have the right to request and obtain a copy of the personal data processed by EMA.
- **Right to rectification** – You have the right to obtain - without undue delay - the rectification or completion of your personal if it is incorrect or incomplete.
- **Right to withdraw consent** – You have the right to withdraw your consent to the processing of your personal data. However, this will not affect the lawfulness of any processing carried out before consent is withdrawn.

Please note that if you withdraw your consent, the Agency may not be able to provide certain services to you. EMA will advise you if this is the case at the time you withdraw your consent.

- **Right to erasure** – You have the right to require EMA to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing. In certain cases your data may be kept to the extent it is necessary, for example, to comply with a legal obligation of the Agency or if it is necessary for reasons of public interest in the area of public health.
- **Right to restrict processing** – In a few, codified cases, you have the right to obtain the restriction of the processing, meaning that your data will only be stored, but not actively processed for a limited period of time. For more information about this right and its limitations, see the EMA General Privacy Statement, hosted at www.ema.europa.eu/en/about-us/legal/privacy-statement.
- **Right to portability** - Where the processing is carried out based on your consent and in automated means you have the right to receive your personal data (which was provided to the EMA directly by you) in a machine-readable format. You may also ask the EMA to directly transfer such data to another controller.

The rights of the data subject can be exercised in accordance with the provisions of Regulation (EU) 2018/1725. For anything that is not specifically provided for in this Data Protection Notice, please refer to the contents of the general EMA Privacy Statement: www.ema.europa.eu/en/about-us/legal/privacy-statement

6. Recourse

In case you have any questions regarding the processing of your personal data, or you think that the processing is unlawful or it is not in compliance with this Data Protection Notice or the general EMA

Privacy Statement, please contact the **Internal Controller** by contacting the survey organiser or the **EMA Data Protection Officer** at dataprotection@ema.europa.eu.

You also have the right to lodge a complaint with the **European Data Protection Supervisor (EDPS)** at any time at the following address:

- Email: edps@edps.europa.eu
- Website: www.edps.europa.eu
- Further contact information: www.edps.europa.eu/about-edps/contact_en